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## 61st Annual Skate St. Paul Figure Skating Competition

**Richfield Ice Arena**

636 E 66th St, Richfield, MN 55423

**Hosted by the St. Paul Figure Skating Club**

**July 18-19, 2025**

**Deadline: June 19, 2025**

**I. COMPETITION OVERVIEW**

The **61st Annual Skate St. Paul Figure Skating Competition** will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](https://www.usfigureskating.org/about/rules), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](https://www.usfigureskating.org/members-only/members/technical-notifications) including changes approved by the most recent Governing Council.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](https://www.usfigureskating.org/about/rules) for more information.

**II. ELIGIBILITY**

**Singles: Excel and Well-Balanced Events**:

* Skaters must meet at least the minimum singles test requirements for the event’s level. A skater’s singles test level may be higher than the minimum requirement.
  + Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
* Skaters may not register for an event level lower than allowed by their competitive floor. An athlete’s competitive floor is set by one of the following scenarios:
  + If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  + If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the “floor” set by their excel series entry.
  + If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
* Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).

**All other singles and partner events (such as Adults, Pairs, Ice Dance):**

* Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

**EVENTS OFFERED:**

* **U.S. Figure Skating Program Requirements:** [usfigureskating.org --> Skate --> Compete --> Program Requirements](https://www.usfigureskating.org/program-requirements)
* **Compete USA Program Requirements:** [learntoskateusa.com/competeusa](https://learntoskateusa.com/CompeteUSA)
* **Skate United:** For any Skate United (S.U.) Athlete, please have them register for their appropriate level under the “standard” option. Once the registration is complete, the following form must be submitted to the competition chair via email at **cmarker243@aol.com.**
  + [Click here for the Skate United Athlete Form](https://www.usfigureskating.org/sites/default/files/media-files/Skate%20United%20Athlete%20Form.pdf).
* **Skating Accommodation Memorandum (S.A.M.):** Skaters using a S.A.M. must submit their S.A.M. to the competition chair via email at **cmarker243@aol.com.**
  + [Click here for more information about S.A.Ms.](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usfigureskating.org%2Fsites%2Fdefault%2Ffiles%2Fmedia-files%2FSkating%2520Accommodation%2520Memorandum.pdf&data=05%7C02%7Cmromeo%40usfigureskating.org%7C3cc83a9cc5fe4793eed608dcb8b4bc42%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638588334801444507%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=EXBuFL%2BUcKKwOCFakjDwLlJHe%2B%2B00bz7MKmDrGH89Lc%3D&reserved=0)

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

**EVENTS at Skate St. Paul**

|  |  |  |  |
| --- | --- | --- | --- |
| **SINGLES** | **JUDGING** | **1st Event Price** | **2nd Event** |
| Excel Free Skate | **IJS** | **$200** | **$40** |
| Well Balanced Short Program | **IJS** | **$200** | **$40** |
| Well Balanced Free Skate | **IJS** | **$200** | **$40** |
| Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr) | **IJS** | **$200** | **$40** |
| Adult Beginner & High Beginner Free Skate | **6.0** | **$180** | **$35** |
| **ATHLETE DEVELOPMENT** | **JUDGING** | **1st Event Price** | **2nd Event** |
| Compulsory Moves (Level 1 - 8) | **6.0** | **$180** | **$35** |
| Jumps Challenge (Level 1 – 9) | **6.0** | **$180** | **$35** |
| Spins Challenge (Level 1 – 6) | **6.0** | **$180** | **$35** |
| **SHOWCASE** | **JUDGING** | **1st Event Price** | **2nd Event** |
| Emotional Performance (Preliminary-Senior, Adult) | ***CJS*** | **$180** | **$35** |
| Choreographic Artistry (Preliminary - Senior, Adult) | ***CJS*** | **$180** | **$35** |
| Lyrical Pop (Preliminary - Senior, Adult) | ***CJS*** | **$180** | **$35** |
| Character Performance (Preliminary - Senior, Adult) | ***CJS*** | **$180** | **$35** |
| Comedic Impressions (Preliminary - Senior, Adult) | ***CJS*** | **$180** | **$35** |
| Duets/Trios (Preliminary – Senior, Adult) | ***CJS*** | **$180** | **$35** |
| **COMPETE USA EVENTS** | **JUDGING** | **1st Event Price** | **2nd Event** |
| Snowplow Sam-Basic 6 Program w/ Music | **6.0** | **$180** | **$35** |
| Aspire 1-4 Program w/ Music | **6.0** | **$180** | **$35** |
| Adult 1-6 Program w/ Music | **6.0** | **$180** | **$35** |
| Snowplow Sam – Basic 6 Elements | **6.0** | **$180** | **$35** |
| **TESTING** |  | **$180** | **$35** |
| Test Credit | **IJS** | **$35** | **$35** |
| **Skating Update Seminar:** National level Accountants will present upcoming changes for the coming skating year. This seminar is free to coaches and skaters but you must sign up so we can schedule a space. This seminar will be held sometime during the competition schedule. | **Seminar** | **Cost to Attend**  **FREE** | **Coaches & skaters** |

**OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

**NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating’s SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usfigureskating.org%2Fskatesafe&data=05%7C01%7Ckhenneman%40usfigureskating.org%7C3d46996269404c60c77408db2af61421%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638151008614852312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Dxq4uo%2BKBJRf8oE0YjduTi0FzQaQ8AHfQHJ5lBvulaQ%3D&reserved=0) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating’s Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usfigureskating.org%2Fabout%2Frules&data=05%7C01%7Ckhenneman%40usfigureskating.org%7C3d46996269404c60c77408db2af61421%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638151008614852312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=kRhLoR9DIBqmdPGj5KWYkXC1on1g7YF1yB5kYrXtcH0%3D&reserved=0).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.usfigureskating.org%2FSkateSafe&data=05%7C01%7Ckhenneman%40usfigureskating.org%7C3d46996269404c60c77408db2af61421%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638151008614852312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=laQ2mj%2FodL4soL5DIrbU%2BfkPbZpEGCVeyYRgE82gQ0U%3D&reserved=0) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

**ATHLETE ASSISTANCE/ACCOMMODATIONS:**

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, please submit your approved S.A.M to the Competition Chair by the registration deadline at **cmarker243@aol.com**

**COMPLIANCE:**

**COACHES**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](https://www.usfigureskating.org/support/coach/coach-compliance). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

**TWO coach credentials per registered athlete.**

**III. REGISTRATION INFORMATION**

**ENTRIES**: Entries are limited to the **first 200 applications received**. Online registration is being used and is available via secured credit card transaction serviced by EntryEeze.

**ONLINE REGISTRATION VIA Entryeeze**

Online registrations will be accepted via Entryeeze. Payment must be made at the time of registration by credit card only**. Each transaction includes a 3% transaction fee.**

**Registration Deadline: 06/19/2025, 10 PM CST**

**Late Registrations: $20 Late Fee (referee will determine if registration accepted)**

**TEST SESSION SIGN UP:**

Skaters may register for IJS Test Credit or for the Test Session via Entryeeze. **Only those skaters participating in Skate St. Paul may test at the reduced rate of $35 per test at the test session. Those skaters who are NOT COMPETING, will pay standard test rates at the test session.**

**Test Session Sign Up Deadline: 07/10/2025, 10 PM CST**

**Late Sign Up: with permission of the Competition Chair**

**\*The host club reserves the right to close registration at any time if event capacity is met**

**TEST CREDIT SIGN UP:**

Skaters may register for IJS Test Credit. **The cost to skaters is $35.**

**Test Credit Sign Up Deadline: Register ONLINE or when the skater Registers**

**at competition. ALL TEST CREDIT REQUESTS MUST**

**BE RECEIVED PRIOR TO THE START OF THE TEST EVENT.**

**The REGISTRATION DESK will have the appropriate**

**Forms to sign up.**

**When a skater signs up online, or at the registration desk, they must fill out the appropriate form. This must be done in advance of the start of the event that they will be testing at.**

**Test Credit is only for free skate events (singles) Juvenile and above. Once the forms are filled out by the accountant post event, the results of the test will be at the REGISTRATION DESK for you to pick up. These forms, if you passed, will need to be submitted to your Home Club in order for the test to be registered. You must submit these papers to your Home Club within 14 days to count.**

**MUSIC:**

Music for **all free skating programs must be uploaded to the Entryeeze system**. If you need help, work with your coach or contact Customer Service with Entryeeze. Late fees must be paid prior to receiving competition credentials.

**Music Submission Deadline: 07/10/2025, 10 PM CST**

**Late Submissions: There will be a $25 charge if the music is not submitted prior to the Deadline. Skaters will not be allowed to register without their music.**

After this date, skaters will be locked out of this feature and subject to a **$25 late fee**. The late fee will automatically be added to each skater’s cart who doesn’t meet this requirement by the deadline. Late fees must be paid prior to receiving the skater credential onsite.

**FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](https://public.3.basecamp.com/p/GwrcZ9DuXrqkxKykKbYQxJGn)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](https://m.usfigureskating.org/account/login/) login page.

**MUSIC CRITERIA:**

● File Format: MP3 or M4a

● Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

**Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.**

**PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:**

**PPCs must be submitted for** **all free skating programs and must be uploaded to the Entryeeze system**. If you need help, work with your coach or contact Customer Service with Entryeeze.

**PPC Submission Deadline: 07/10/2025, 10 PM CST**

**Late Submissions: There will be a $25 charge if the PPC is not submitted prior to the Deadline. Skaters will not be allowed to register without a completed Planned Program Content sheet (PPC).**

After this date, skaters will be locked out of this feature and subject to a **$25 late fee**. The late fee will automatically be added to each skater’s cart who doesn’t meet this requirement by the deadline. Late fees must be paid prior to receiving the skater credential onsite.

**REFUND POLICY**

Entry fees will not be refunded after entry deadline unless the competition is canceled. Single skater events will be held with skater receiving a medal/trophy for their event. There will be no refunds for medical withdrawals.

**LIABILITY:**

U.S. Figure Skating, Learn to Skate USA®, St. Paul Figure Skating Club and Pleasant Avenue Arena) accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**IV. COMPETITION DETAILS**

The competition will be held at the **Richfield Ice Arena, 636 East 66th Street, Richfield, MN** which has two regulation sheets of ice that will be used throughout the competition. The arena has seating for spectators. The facility is part of a park system that includes trails, picnic areas, roller blade paths, handicap accessible and free parking.

**TECHNICAL INFORMATION**

Rink 1:

Dimensions: 200’ x 85’

Seating Capacity: 1,300 seats

Rink 2: Dimensions: 200’ x 85’

Seating Capacity: 200 seats

**LOCKER ROOMS AND CHANGING AREAS:**

The Richfield Ice Arena will have **ready rooms** available on both rinks when they are both in use for competition, practice ice or testing.Ready rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [U.S. Figure Skating SkateSafe](https://www.usfigureskating.org/safesport) page). **The SkateSafe locker room policy for posting can be found** [**here**](https://public.3.basecamp.com/p/fC6sDqwCyoDHnHRspubvSmAs)**.**

**U.S. Figure Skating Travel Policy:** All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](https://www.usfigureskating.org/sites/default/files/media-files/SkateSafe%20Handbook.pdf).

**OFFICIAL WEBSITE & UPDATES:**

It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information pertaining to the competition. **OFFICIAL NOTICES:** Skater order and results will be posted through Entryeeze. It is the responsibility of each competitor, parent and coach to check Entryeeze frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition. There will be more specific instructions as the event draws closer.

**OFFICIAL NOTICES:**

An official bulletin board will be maintained at the **REGISTRATION ONE STOP CENTER**. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

**NOTE**: The LOC/referee will utilize online communication when possible to notify skaters and coaches of changes that may impact their schedule.

**NOTE: The Skate St. Paul Competition will utilize online results vs. posting results onsite. Skaters will be provided the necessary information to find their live results from U.S. Figure Skating (IJS and 6.0) at registration.**

**SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

**PRACTICE ICE:** All practice ice will be available for purchase online through EntryEeze. Recommended to **PRE PURCHASE** sessions since those who pre purchase ice sessions will have first access to available sessions and will pay a lower rate. ALL practice ice must be purchased through EntryEeze in advance of the practice ice session. **Practice Ice purchased on site must be paid for by cash or check – no Credit Card payments accepted at the Registration Center.**

**ONSITE CHECK-IN:**

**Registration will open one hour before the first event/practice of the day and run through the last event of the day.** The One Stop Registration Center is located between the two rinks. Please register promptly upon arrival. Please come prepared with your practice ice/event registration information.

**AWARDS:**

Awards will be presented to the **top four places** in each event. The awards will be presented off ice per the posted **Schedule for Awards.** **NOTE:** Compete USA events will have no more than six competitors in a group, and all six will receive an award.

**PHOTO/VIDEO**:

**NOTE: per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.** Please refer to the Basic Ice Usage and Skater Etiquette Information document found in the Club Resource section of Member’s Only. We are working with the Videographer to provide video without music. We will be able to provide more details after the closing of entries.

**ADDITIONAL INFORMATION:**

The Richfield Ice Arena is 10 minutes from the Minneapolis-St. Paul Airport, the Mall of America and a wide selection of hotels and food options. Businesses are now open in Minnesota so you will not be limited in your selection. The Richfield Rink is located in a large park with walking paths, picnic areas and extensive areas for warm up and stretching. The facility includes rollerblading trails, picnic areas and **free parking**. There are a large number of fast food and dine in options throughout the area, many options within 5-10 minutes of the rink.

**FREE SEMINAR** available to coaches and skaters that will focus on the changes that will be in place for the upcoming skating year and will reflect the changes made at the USFS Governing Council. Skaters and coaches need to sign up for the seminar. Skaters if interested should sign up through Entryeeze. The seminar is FREE to all skaters who are participating in Skate St. Paul. Coaches may sign up when you pick up your credentials at the Registration Center. We hope many of you will take advantage of this information and this opportunity.

**CONTACT INFORMATION:**

For questions, please contact the following individuals:

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| Competition Chair: | **Carolyn Marker** | [**Cmarker243@aol.com**](mailto:Cmarker243@aol.com) | **Put SKATE ST. PAUL in the Subject Line** |
| Chief Referee: | **Jennifer Marker Johnson** | **dazyjmj@yahoo.com** | **Put SKATE ST. PAUL in the Subject Line** |
| Practice Ice Chair: | **Carolyn Marker** | [**Cmarker243@aol.com**](mailto:Cmarker243@aol.com) | **Put SKATE ST. PAUL in the Subject Line** |
| Coach Laison: | **Karen Meck** | **tplsal@bitstream.net** | **Put SKATE ST. PAUL in the Subject Line** |